

MINUTES OF THE REGULAR MEETING
OF THE COUNCIL OF THE TOWN OF BLAINE LAKE
HELD IN THE TOWN OFFICE
Monday, April 19th, 2010

CALL TO ORDER

Mayor Crowder called the meeting to order at 1:00 pm

ATTENDANCE

Attending were Mayor Crowder; Councillors Ciona, Glencross, Larson, Onishenko, Popov, Woytiuk, and Administrator Brad

APPROVE MINUTES

2010-090 *Popov*

That the minutes of the March 15th, 2010 Regular Council meeting; that the minutes of the Special Council meeting March 26th, 2010 and that the minutes of the Budget Meeting April 14th, 2010 be approved as circulated.

CARRIED

FINANCIAL REPORTS

2010-091 *Glencross*

That the Financial Statement and Bank Reconciliation statement for the month of March, 2010 be accepted as presented.

CARRIED

REPORTS

2010-092 *Woytiuk*

That the following reports be accepted:

1. BLCA – AGM – April 7/10 – Popov
2. BLCA – April 14/10 - Popov
3. Library Meeting – April 12/10 – Larson
4. Martin's Lake Reg. Park - Glencross
5. Employee Time Sheets – Mar 14 –April 10/10
6. Water Analysis Reports – Mar 8 – April 6/10
7. RCMP Report – Feb/10
8. Administrator's Report – April 19/10
9. Town Foreman's Report – April/10

CARRIED

DELEGATIONS

1. Al Sorenson – AKB Holdings - Discussed the extension to 1st Ave E and the water and sewer main lines to his development "Prairie View Subdivision". He would like better communication between the Town and his development. He agrees that it would be best to run the water and sewer lines in the back alley on the east side of N. S. Road Allowance behind Henry & Barb Woytiuk's residence.

2. Pam Lavoie – EMO Coordinator – Reported on the SEPA Conference that she attended in Saskatoon. She would like to get to work on the Town and RM's EMO plan and get the committee into place. She said the conference was very informative and good training.

3. BLCA – Karen Fiala and Christie Dargin-Linsley – Discussed the upgrades they are doing to the track and soccer field at the sports grounds. This year's Sports Day is June 19th, they will be holding a ball tournament and ATV mud bogs. The mud pit, approximately 50' x 300' and 2.5' deep will be in the far corner of the Sports grounds. When the Town dumped snow into the sports grounds during the winter a lot of gravel, broken bottles, etc. was dumped with the snow. This has left the ball diamonds a mess. They would like the Town to assist with cleaning the debris up. The gravel, etc. should be picked up before the grass is cut as it will damage the mower.

PRAIRIE VIEW SUBDIVISION

2010-093 *Glencross*

That we forward the engineered drawings for the extension to 1st Ave E done by AKB Holding's engineer, Galbraith Engineering to our engineers, Associated Engineering and ask them to approve the design. We should also request a price from Associated Engineering to do the preliminary design for the water and sewer lines to service the "Prairie View Subdivision".

CARRIED

SPORTS GROUND CLEAN UP

2010-094 *Larson*

That we instruct our public works employees to clean up the debris that was hauled into the sports grounds with the snow that was dumped there during the winter. This should be done as soon as possible but should be complete by April 30, 2010.

CARRIED

PENNER INSURANCE CLAIM

2010-095 **Onishenko**

That if SGI does not accept our offer of \$313.50 to settle the insurance claim for the damage to Gord Penner's fence that we ask to have a mediator look at the claim.

CARRIED

TRI STUART INSURANCE CLAIM

2010-096 **Larson**

That we pay St. Paul Fire & Marine Insurance Company the \$5000.00 for the deductible in the Tri Stuart insurance claim.

CARRIED

RESCIND TRI STUART INSURANCE CLAIM MOTION

2010-097 **Larson**

That the motion to pay St. Paul Fire & Marine Insurance Company \$5,000.00 be rescinded.

CARRIED.

TRI STUART INSURANCE CLAIM

2010-098 **Larson**

That we send a letter to St. Paul Fire & Marine Insurance Co. and ask them for settlement particulars regarding the Tri Stuart insurance case.

CARRIED

DEACTIVATE HANDGUN

2010-099 **Glencross**

That we take the Town's old handgun to a gunsmith to have it deactivated and once complete that we donate it to the Blaine Lake Museum.

CARRIED

TENDER ON LOT 15, BLOCK 4, Plan H3043

2010-100 **Onishenko**

That we extend the deadline for Syed Mehmood to sign the "Offer to Purchase" for Lot 15, Block 4, Plan H3043 to April 30, 2010.

CARRIED

CANCEL "OFFER TO PURCHASE" ON LOT 3, BLOCK 1, PLAN H3043 – 114 MAIN ST

2010-101 **Popov**

That because we have not heard back or received payment from Amir Janjoa for Lot 3, Block 1, Plan H3043 – 114 Main St. we withdraw our acceptance of his offer.

CARRIED

CONTRACT WITH ASSOCIATED ENGINEERING

2010-102 **Woytiuk**

That we enter into a contract with Associated Engineering to have them complete the Drainage Survey and do a preliminary drainage design for \$12,000.00. This work can be done by Associated Engineering's Saskatoon office.

CARRIED

FREE GARBAGE DAY AT TRANSFER STATION

2010-103 **Onishenko**

That we set the free garbage day for May 8, 2010. Ratepayers can haul an amount equal to one ½ ton truck load of garbage to the transfer station for free. Any amounts exceeding a ½ ton truck load will be charged at regular transfer station rates. The Town and the RM will each supply 1 extra person each to assist at the landfill for that day.

CARRIED

SALE OF 1991 TORO 450D FAIRWAY MOWER

2010-104 **Onishenko**

That we sell the 1991 Toro 450D Fairway Mower for \$4,000.00.

CARRIED

EVICITION

2010-105 **Popov**

That we serve an eviction notice to the squatter staying at 105-2nd Ave E immediately.

CARRIED

ESTABLISH POLICY ON COMBINING LOTS INTO TAXABLE PARCELS

2010-106 **Glencross**

That the Town adopt the following policy regarding combining lots into taxable parcels:

- 1. Lots with no improvements will be taxed individually as separate taxable parcels.

Two separate lots can be combined into one taxable parcel (roll #) if the following conditions are met:

- 1. Same ratepayer owns two or more adjoining properties and
 - a) Residence is on one lot and accessory building (i.e. garage) is on adjoining lot. The accessory building must be a permanent structure with a foundation and must be over 500 sq ft. The accessory building cannot be a residence, a building that could be used as a residence, or a building that was used as a residence at one time.

- or -

- b) The residence/building structure occupies more than one lot. (i.e. a building/residence is built so that it sits partially on two adjoining lots, such that the lots could only be sold separately if the building/residence was moved off the lot).

CARRIED

LETTERS TO PROPERTY OWNERS AFFECTED BY TAXABLE PARCEL POLICY

2010-107 **Glencross**

That the Administrator send letters regarding the Town's Policy on Taxable Parcels to all property owners that will be affected by this change.

CARRIED

SHELLBROOK HOSPITAL FUNDRAISING COMMITTEE

2010-108 **Ciona**

That we send a letter to the Shellbrook Hospital Fundraising Committee asking them for a detailed proposal regarding the amount of the levy they want Municipalities to put on taxes, the number of years they want the levy put on taxes for, and a detailed financial analysis indicating total cost of the facility, the amount the government is contributing to the project and the amount of money the region is contributing to the project. With regard to the amount to be contributed by the region, we would like the amount to be raised through fundraising and the amount that will be borrowed to complete the project. We would like a detailed repayment schedule for the total loan and interest amounts.

CARRIED

DONATION TO 2012 CENTENNIAL CELEBRATION COMMITTEE

2010-109 **Ciona**

That we agree to give the 2012 Centennial Celebration Committee \$1,000.00 for expenses in planning the celebration. We also request a list of the executive committee members once they are established.

CARRIED

EXTENSION OF FUNDING UNDER FEDERAL GAS TAX PROGRAM

2010-110 **Larson**

That we sign the extension agreement to the funding under the Federal Gas Tax Program to 2012.

CARRIED

2010 UMAAS CONVENTION

2010-111 **Glencross**

That we cover expenses for Administrator Brad to attend the UMAAS Convention in Saskatoon June 8 – 11, 2010.

CARRIED

SUMASSURE BYLAW AMENDMENTS

2010-112 **Popov**

That we vote in favour of the 2 proposed SUMAssure bylaw amendments and in favour of appointing the Virtus Group LLP as auditors for SUMAssure for 2010.

CARRIED

ORDER TO REMEDY UNDER NUISANCE BYLAW

2010-113 **Larson**

That we issue "Order to Remedy" notices under the Nuisance Bylaw #2-2006 to the following property owners to clean up their yards and remove all junked vehicles.

- 1. Parcel U, Plan BS2117 (111 Main St. N.)
- 2. Lot 9, Block 9, Plan M4996 (217 1st Ave E)
- 3. Lot 4, Block 15, Plan 101586742 – Ext 17 (228 1st Ave W)

CARRIED

COMMUNITY GARAGE SALE

2010-114 **Larson**

That we advertise the May long weekend Community Garage Sale in the Town newsletter, on the Town television channel, and on the website.

CARRIED

BLCA COMMUNITY LIQUOR PERMIT

2010-115 **Onishenko**

That we send a letter to the Sask. Liquor and Gaming Association stating that we approve of the application of the Blaine Lake Community Association for a liquor permit to be used for the 2010 sports day. The permit will be used on the sports grounds, Saturday, June 19th, 2010 from 11:00 am to 11:00 pm.

CARRIED

LIABILITY INSURANCE

2010-116 **Glencross**

That we keep our commercial general liability insurance at \$5 million.

CARRIED

CORRESPONDENCE

2010-117 **Woytiuk**

That the following correspondence be accepted and filed:

1. Martin's Lake Park – Minutes March 14 & 23/10
2. SAMA AGM April 21/10
3. Sk. Parks & Rec
4. RM of Shellbrook – Dr. Recruitment mtg
5. Sk Parks & Rec – Symposium in Humboldt
6. Contractor Safety Breakfast
7. Access Cable – alarm service
8. B.L. Library Minutes – March 8/10

CARRIED

Councillors Ciona and Onishenko left the meeting at 4:45 pm

SYMPATHY FLOWERS

2010-118 **Woytiuk**

That we send flowers expressing our sympathy to employee Ron Zarubiak on the passing of his sister.

CARRIED

MEMORIAL DONATION

2010-119 **Popov**

That we make a donation to the Leask Nursing Home in the amount of \$50.00 in memory of Mrs. Annie Crowder

CARRIED

GRADE SIDE STREETS

2010-120 **Glencross**

That we have the grader operator cut down the edge of the side streets with the grader to accommodate better drainage. The street committee will give further direction in this regard to the grader operators.

CARRIED

FIRE DEPT

2010-121 **Glencross**

That we send a letter to the Blaine Lake Fire Department and ask the Fire Chief and Deputy Fire Chiefs to attend our council meeting on May 17th, 2010.

CARRIED

MEMO TO ALL EMPLOYEES

2010-122 **Woytiuk**

That a letter be sent to all Town employees advising them that the following actions will result in immediate dismissal:

1. Consumption of alcohol while on duty, including regular, overtime or "on-call" duty.
2. Consumption of alcohol on Town owned property or in Town owned vehicles or equipment at any time.
3. Purchasing alcohol while on duty, including regular, overtime or "on-call" duty.
4. Transporting alcohol in Town owned vehicles or equipment at any time.
5. Coming to work with the odor of liquor on their breath

CARRIED

EXTENSION OF BUILDING PERMIT

2010-123 **Glencross**

That we grant a 6 month extension on the building permit issued to the Blaine Lake Seniors' Centre for the addition to their building at 105 Main Street.

CARRIED

APPROVE ACCOUNTS

2010-124 **Glencross**

That cheque #'s 4028 – 4080 in the amount of \$48,065.79 and cheques to SUMA for \$1112.67; to Xerox for \$424.87; to Donn Pool for \$210.00; to Cleartech for \$993.79; and to Rodney Swystun for \$4,410.00 be approved for payment.

CARRIED

ADJOURN

2010-125 **Woytiuk**

That we adjourn.

CARRIED

Adjournment – 5:15 pm

Date Approved: _____

Mayor: _____

Administrator: _____