

**Blaine Lake Community Multi-use Facility  
Blaine Lake Community Fund Raising Org.  
Box 313  
Blaine Lake, Sask. S0J 0J0  
Email: [blca@sasktel.net](mailto:blca@sasktel.net)  
Telephone: (306)497-2222 Fax(306)497-2511**

**THIS AGREEMENT TO RENT BETWEEN:**

**THE BLAINE LAKE COMMUNITY FUND RAISING ORG.**

**AND**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: home \_\_\_\_\_ work \_\_\_\_\_ cell \_\_\_\_\_

Date(s) requested: \_\_\_\_\_

Type of function: \_\_\_\_\_

- 1. NO SMOKING ALLOWED – when smoking outside all cigarette butts are to be put in the designated sand pails. After the event ALL CIGARETTE BUTTS MUST BE SWEPT UP!**
- 2. Booking dates:** School functions and use of the gym by the school will take first priority in all cases.
- 3. Booking deposit:** The date requested will be confirmed and the above named parties will comply with the terms of this agreement when the Blaine Lake Community Association receives and receipts a deposit for **\$200.00\*\***. This deposit will be used to guarantee the date and will be returned (provided there are no damages) following the function.
- 4. Damage deposit:** This deposit may be used to cover the costs of repairing any damages to the BLAINE LAKE COMPOSITE SCHOOL and GROUNDS. This deposit may also be used to cover the costs of repairing any damages to the BLAINE LAKE COMPOSITE SCHOOL and BLCA equipment and contents, resulting from carelessness or neglect on the part of you or your group. The Renter will be responsible for costs that exceed the damage deposit amount.
- 5. Payment:** The Blaine Lake Community Association must receive payment in full for the rental including the damage deposit, 7 days prior to the function date.
- 6. Cancellation:** The entire deposit will be forfeited if the booking is canceled within 5 days of the confirmed day of the function. The Blaine Lake Community Assoc. must be notified in writing of any cancellations.
- 7. Liability:** The renter is advised to purchase its own liability insurance for any event it sponsors and for which the Prairie Spirit School Division property is utilized. In the event that the Division incurs any loss or damage for which the renter is responsible, the Division's insurers may claim reimbursement from the renter. Additionally, School Division liability insurance does not extend to cover negligence of non-school users of

**the school property. Therefore, it is advised that the renter arranges liability insurance to cover such negligence.**

**8. Rental Hours:** The Blaine Lake Community Association will establish rental rates and times for all functions. The full day rental rate is in effect from 8:00 a.m. until 1:00 a.m. allowing for 1-hour cleanup after the close of the function. There will be a surcharge of \$100.00 per hour or portion thereof if the renter does not vacate the premises by 2:00 a.m. No extension of this time will be permitted.

**9. Rental rates: (based on daily rental)**

- a) Rental of gymnasium for an event is set at **\$165.00** plus a damage deposit of \$200.00.
- b) Rental of the gymnasium and the home economics lab for an event is set at **\$215.00** plus a damage deposit of \$200.00.
- c) Rental of Dishes is \$2.00 per place setting (including cutlery). Dishes must be washed and put back in cupboards. If any dish is broken it must be reported to the office.
- d) If a sporting activity is not open to the public, there will be a charge of **\$25.00 per hour** plus a damage deposit of \$50.00 for the gym. If Blaine Lake Composite School Gym Equipment is being used (basketballs, nets, etc.) there will be a **\$25.00** charge payable to the Blaine Lake Composite School.
- e) If a sporting activity is open to only the children of Blaine Lake, without a user charge, there will be **no charge** for the use of the gym.
- f) A nominal fee, set by the BLCA, will be charged to anyone charging local students for their services. Ie: dance instructor, etc.

Rental rates and the waiving of said rates are at the discretion of the BLCA.

**10. Areas of use requested:** gym (     ), home economics lab (     )

(Note: gym capacity is 250 persons for any banquet functions that require table set-up and 350 persons for concert type functions requiring only chair setup.

**Areas of use:** The renter will make every effort to enter and remain in the area of the school that have been designated for use in this agreement.

**Supervision: The renter will provide adequate responsible adult supervision. The guideline is one adult for every six youths.**

**11. Sporting equipment required:** please list \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<b>12. School furniture:</b> Check	yes if needed	number needed
Tables	yes (    )	(    )
Chairs	yes (    )	(    )
Dishes	yes (    )	# of Place settings required _____
Trolleys	yes (    )	(    )
Sound system	yes (    )	(    )

- a) All school furniture must be cleaned and returned to its proper place.
- b) Any furniture brought into the school must be removed immediately after the function.

**13. Footwear:** footwear (non-marking) must be free of moisture, gravel and mud. Participants of the function must wear shoes in the school at all times.

**14. Renter responsibilities:**

- ▶▶ The renter is responsible for removing all food, liquor, bottles, decorations, and personal effects and clean up of all areas specified in this rental agreement.
- ▶▶ No confetti or sparkle glitter will be allowed in the school or on the grounds. The renter will forfeit damage deposit if this policy is not adhered to.

